



University of Pittsburgh
Joseph M. Katz Graduate School of Business

Recommendation Evaluation for:

Applicant's Last Name/Family Name

First Name/Given Name

Middle Name

****RECOMMENDATIONS FROM FRIENDS, FAMILY MEMBERS, OR ACQUAINTANCES WILL NOT BE ACCEPTED****

APPLICANT	<p>Print your name above and sign the statement below. The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to educational records concerning them, including letters of recommendation. Students are also permitted to waive their right of access to recommendations. A waiver of their right of access may permit recommenders to submit a more candid evaluation. The following signed statement indicates the wish of the applicant with respect to this recommendation.</p> <p>_____ I waive my right of access to the following recommendation.</p> <p>_____ I do not waive my right of access to the following recommendation. I understand that under the law I only have access to this recommendation if I am admitted to and actually enroll at the University of Pittsburgh.</p> <p>Applicant's Signature _____</p>
RECOMMENDER	<p>This form must be completed and signed. Additional information or letters may be attached. Your assessment of this applicant is very important to our ability to evaluate his/her candidacy for the Joseph M. Katz Graduate School of Business. We are very grateful for your time and input.</p> <p>In accordance with the self-managed application procedure, please complete this form, place it and seal it in an envelope, sign your name across the envelope flap to ensure confidentiality and return the envelope directly to the applicant. He or she will then submit this recommendation to the MBA Admissions Office as part of the complete application package.</p>

Recommender's Name

Work phone number

Title, Grade, or Rank

How long have you known the applicant?

Name of Organization

Organization Address

In what specific capacity?

City, State, Zip/Postal Code, Country

Recommender's Signature

Date

Please provide the Admissions Committee with your assessment of the applicant's capacity for academic work in a graduate business program. Also, please comment on whether the applicant's achievements are a true indication of his/her ability and comment on his/her leadership potential.

(Continued)

Please evaluate the applicant according to the following criteria by checking the appropriate boxes. Please make the comparison to the applicant's relevant peer group.

	Inadequate Opportunity to Observe	Weak (Low Third)	Average (Middle Third)	Good (Top Third)	Excellent (Top 15%)	Superior (Top 5%)
Problem Analysis Ability						
Creativity						
Interpersonal Skills						
Motivation and Initiative						
Maturity						
Perseverance						
Decisiveness						
Willingness to Work in a Team						
Leadership Potential						
Potential for Career Advancement Following Completion of MBA						

Please indicate your overall evaluation of this applicant for graduate study in business at the University of Pittsburgh by circling the appropriate response:

Do Not Recommend	Recommend	Strongly Recommend
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The University of Pittsburgh, as an educational institution and as an employer, values equality of opportunity, human dignity, and racial/ethnic and cultural diversity. Accordingly, the University prohibits and will not engage in discrimination or harassment on the basis of race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or status as a disabled veteran or a veteran of the Vietnam era. Further, the University will continue to take affirmative steps to support and advance these values consistent with the University's mission. This policy applies to admissions, employment, access to and treatment in University programs and activities. This is a commitment made by the University and is in accordance with federal, state, and/or local laws and regulations.

For information on University equal opportunity and affirmative action programs and complaint/grievance procedures, please contact: University of Pittsburgh, Office of Affirmative Action, William A. Savage, Assistant to the Chancellor and Director of Affirmative Action (and Title IX and 504, ADA Coordinator), 901 William Pitt Union, Pittsburgh, PA 15260; (412) 648-7860